

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

HM&FW Department - National Health Mission- Preparation of data base for Health care workers for COVID-19 Vaccine - Constitution of Mandal level Task Force Committee – Orders – Issued.

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**HEALTH, MEDICAL & FAMILY WELFARE (B2) DEPARTMENT**

**G.O.RT.No. 741**

**Dated: 02-12-2020.**  
**Read the following:**

1. G.O.Rt.No.685, HM&FW(B2)Department, dt.09.11.2020.
2. G.O.Rt.No.687, HM&FW(B2)Department, dt.09.11.2020.
3. D.O.No.1940407/2020/IMM, dt.24.11.2020 from Additional Secretary & MD, NHM, MoHFW, GOI, New Delhi.
4. From the Commissioner, HM&FW, A.P., Vijayawada, E-Office No.1289751.

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**ORDER :**

In the fight against COVID, Vaccine could be an effective intervention for control of COVID-19 Pandemic. With multiple vaccine candidates in various stages of development, Government of India has started preparations for introduction of COVID-19 vaccine. As per the advice of National Expert Group on Vaccination Administration for COVID-19, it is envisaged that the vaccine will be first prioritized for Health Care Workers followed by frontline and age groups.

**2.** In the G.Os 1<sup>st</sup> & 2<sup>nd</sup> read above, Government have constituted the State level Steering Committee and State Task Force Committee and District level Task Force Committees to have oversight on planning and implementation of various activities for COVID Vaccine.

**3.** In the reference 4<sup>th</sup> read above, the Commissioner, H&FW, A.P., while quoting the guidelines of Ministry of Health and Family Welfare, Government of India, New Delhi has requested the Government to constitute Mandal Level Task Force Committee to decentralise planning and preparedness for rollout of COVID-19 Vaccine.

**4.** Government after careful examination of the proposal of the Commissioner, H&FW, A.P., hereby constitute the following Mandal Level Task Force Committee with the following Members:

**Mandal level Task Force:**

|   |                                   |             |
|---|-----------------------------------|-------------|
| 1 | Tahsildar                         | Chairperson |
| 2 | Mandal Development Officer        | Member      |
| 3 | Mandal Educational Officer        | Member      |
| 4 | Child Development Project Officer | Member      |
| 5 | Station House Officer             | Member      |

**P.T.O.**

|   |                                                                            |                                           |
|---|----------------------------------------------------------------------------|-------------------------------------------|
| 6 | All the Medical officers working in the Mandal                             | Senior Medical Officer as Member Convenor |
| 7 | All the Asst. Executive Engineers (Electrical) working in the Mandal       | Member                                    |
| 8 | One representative from Transport Department as nominated by the Collector | Member                                    |
| 9 | NGOs and development partners as nominated by the Collector                | Member                                    |

**5.** The Mandal Level Committee constituted above shall meet weekly once and review the following activities:

**1. Preparatory Phase :**

- Monitor progress of database of beneficiaries to be shared with district for upload on Co-WIN software.
- Ensure training of all concerned HR on Co-WIN software
- Monitor progress on key activities such as microplanning, communication planning, cold chain and vaccine logistics planning. Accountability to be fixed for each activity.
- Planning and mapping of vaccination sessions where HCWs will be vaccinated during the 1st phase of COVID-19 vaccine roll-out.
- Involve all relevant departments including ICDS, PRI and key immunization partners such as UNICEF, WHO, Rotary International, RMNCH+A lead partners, Civil Society Organizations, Non-Government Organizations at block level.
- Identify vaccinators across government and private sectors so as to minimize disruption of Routine Immunization services while introducing COVID-19 vaccine.
- Mapping human resources across departments that could be deployed for vaccination sessions for verification of beneficiaries, crowd management and overall coordination at session site.

**2. Implementation phase (upon availability of vaccine):**

- Monitor the roll-out of COVID-19 vaccine in the block for progress made and resolving bottlenecks.
- Requisition of required human resource and infrastructure including vehicles if needed from district and/or other department for implementation and monitoring.
- Ensure minimal disruption of other routine health services during rollout of COVID-19 vaccine.
- Ensure supervision of vaccination sessions being conducted for COVID-19 vaccine.
- Implementation of communication plan while addressing the local context and needs to address rumour mongering as well as vaccine eagerness. Maximize use of local influencers (including religious leaders) for countering misinformation.
- Ensure adequate number of IEC material pertaining to COVID-19 vaccination is displayed at prominent places and at session site.
- Ensure adherence to timelines for various activities required for introduction of COVID-19 vaccine.
- Ensure timely disbursement of incentives to ASHAs, AVDs involved in COVID-19 vaccination drive.
- Share key qualitative and quantitative feedback at district level for review.

**(Contd..P-3)**

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**6.** The Mandal Level Task Force Committee shall oversight on planning and implementation of various activities for COVID Vaccine and ensure Inter-departmental Co-ordination with all line Departments and mobilisation of resources and other related activities.

**7.** The Member Convenor shall invite partner agencies like WHO, UNICEF, UNDP etc., as members for the Mandal Task Force Meeting.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**ANIL KUMAR SINGHAL,  
PRINCIPAL SECRETARY TO GOVERNMENT**

To

All the Collectors & District Magistrates in the State.

The Commissioner of Health & Family Welfare, A.P., Vijayawada.

**Copy to:**

OSD to the Hon'ble Dy.CM(HFW&ME).

PS to the CS.

PS to the Prl.Secy.to Government, HM&FW Department.

Sf/Sc.

**// FORWARDED:: BY ORDER//**

**SECTION OFFICER**